



INFORMATION
TECHNOLOGY
UNIVERSITY

EXPRESSION OF INTEREST (EOI)

Information Technology University (ITU), requires services of experienced and well-reputed firms/companies/vendors for the Construction and operating of new Cafe under the BOT (Build, Operate, Transfer) model, at ITU Main Campus, Barki Road, Lahore. The bidding firm/company must meet the following conditions and attach copies of the relevant certificates and affidavit with the bid documents:

- a. Must be an active filer of Income Tax, Sales Tax, and Punjab Revenue Authority.
- b. Must have at least 3 years of experience in a public or private organization.
- c. Must possess a valid Punjab Food Authority license and comply with all applicable PFA regulations.
- d. Must currently be operating at least one project of a similar nature.
- e. Must not be a defaulter of any dues payable to any government department.
- f. Must not have been declared bankrupt during the last 10 years.

Any bidder who fails to meet any of the above conditions shall be declared ineligible and shall not be allowed to participate in the bidding process.

Detailed Terms of Reference (TORs) / Bidding Document is available at www.itu.edu.pk and www.ppra.punjab.gov.pk.

A single package containing EOI, duly completed, signed, stamped, sealed and in complete conformity with the Terms of Reference (TORs) should be dropped in person by the authorized representative of the interested bidders/firms, at ITU office, 6th Floor, Arfa Software Technology Park, 346-B, Main Ferozepur Road Lahore, not later than **03:00 PM** on last date of submission of bids i.e. **22nd December, 2025**. The bids shall be opened at **03:30 PM** on the same date. All bids must be accompanied by the Bid Security as required in bidding document/TORs.

Note: ITU may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.

DEPUTY REGISTRAR (ADMIN)

INFORMATION TECHNOLOGY UNIVERSITY

6th Floor, Arfa Software Technology Park, 346-B, Ferozepur Road, Lahore.

Phone: (042) 111-111-488 (6064)

Web: www.itu.edu.pk

Expression of Interest (EOI)

For the Construction and operating of new Cafeteria and Bookshop under the BOT (Build, Operate, Transfer) Model, at Information Technology University of the Punjab, Lahore (Main Campus, at Barki Road, Lahore)

1. Introduction

The Information Technology University of the Punjab, Lahore (ITU), a reputable public sector university, intends to provide hygienic dining facilities for its students, faculty, and staff through a Build, Operate and Transfer (BOT) model. The University seeks experienced and qualified firms/companies/vendors to plan, design, construct, operate, and eventually transfer the proposed buildings/facilities to the University after recovery of investment through monthly rent deduction.

2. Scope of Work

1. Construction of Purpose-Built Cafeteria and Bookshop Building

The scope includes, but is not limited to, the following. The detailed scope of work will be issued to those vendors whose EOI is accepted by the University.

- i. The University shall provide land for the new construction at its Main Campus, Barki Road, Lahore.
- ii. The purpose-built cafeteria is initially planned with an approximate covered area of 2500 sq ft and 4000 sq. ft. space for front and side lawns for open space sitting.
- iii. Master planning and architectural design of the building/infrastructure.
- iv. Construction of building infrastructure as per national/international building codes and to the satisfaction of the University Engineer.
- v. Provision of adequate indoor seating and outdoor facilities for students and staff.
- vi. Provision of a hygienic, diverse, and affordable menu in accordance with Punjab Food Authority standards and according to the regulated rates notified or approved by the Cafeteria Management Committee.
- vii. Timely completion of the project in coordination with University authorities and compliance with all regulatory norms.
- viii. Provision of Bookshop and Tuck-shop facilities.
- ix. The vendor shall follow the instructions of Office of Engineering Works regarding building standards and implement them accordingly. Campus Construction Committee will approve the drawings and final design of the building.

- x. All decisions related to quality of the materials and final estimation of costs incurred on construction, will be taken by the relevant university offices/authorities and their decisions would be binding on the contractor.
- xi. Installation of 30KVA solar system for cafeteria self-sustainability.
- xii. The electricity for air conditioning in cafeteria hall will be provided by the university if required.

3. Eligibility Criteria

Interested individuals/firms must fulfill the following criteria:

1. Registration with the Federal Board of Revenue (FBR), possessing a valid NTN & GST / PRA with active status.
2. At least (03) three years of experience of running the cafeterias on BOT model and over all ten (10) years of documented experience in cafeteria/restaurant/hospitality operations.
3. Have completed at least two similar nature projects on the BOT Model of at least 2500 sq. ft. or above.
4. Have a cafeteria/restaurant set up in at least 3 Universities/Institutions.
5. Not blacklisted by any governmental or semi-governmental agency (provide undertaking on stamp paper).
6. Have at least 25 persons of staff on regular payroll.

4. Submission Requirements

Proposals must include:

1. Expression of Interest on the firm's letterhead.
2. Company/firm profile with structure / organogram and core competencies.
3. List of similar completed/ongoing projects (with references).
4. List of cafeterias currently being operated by the firm along with award letters of the concerned institutions with actual colored pictures.
5. Details of all staff members (names, ages, designations, no. of years working in current cafes).
6. Copies of registration documents (NTN, GST, SECP, PFA, PRA) along with any other relevant documents.
7. Financial statements or proof of financial capacity (account maintenance letters and closing balance page signed stamped by bank).
8. Detailed plan and proposal for execution and how their company is suitable for ITU.
9. Any additional documents supporting credibility or capability.
10. Copies of experience letters (issued by the concerned university registrar office or head of operations).

5. Submission Guidelines

1. Deadline for Submission: All EOIs must be submitted not later than 03:00 PM on last date of submission of proposals i.e. **22nd December, 2025**.
2. Submission Format: Sealed envelope marked “EOI for Construction & Operation of Cafeteria, Information Technology University of the Punjab, Lahore (Main Campus, Barki Road)”.
3. EOIs will be opened publicly at 3:30 PM on the last date of submission in presence of the applicants.
4. EOIs must remain valid for 120 days from the submission date.
5. Submission Address: 6th Floor, Arfa Software Technology Park, Ferozepur Road, Lahore
6. Focal Person: Assistant Registrar – Admin – I, ITU, Lahore.

6. Evaluation & Shortlisting

EOIs will be evaluated based on technical capability, experience, financial strength, and compliance with eligibility requirements. Only shortlisted firms will be invited to submit a full Request for Proposal (RFP) and engage in further detailed bidding. Shortlisted parties may also be asked to propose their business model variants for the cafeteria. The firms may be asked to present their profiles by a detailed presentation. The Committee reserves the right to visit any quoted premises/cafeteria of the vendor to evaluate if it fulfills the criteria of the EOI, and may disqualify if not satisfied with the standards, food quality or hygiene standards. The contract duration will be finalized by the Committee based on the investment, depreciation, rental yield, and ROI.

Evaluation Criteria Table (Total: 100 Marks)

A. Technical & Experience Criteria (70 Marks)

Sr. No.	Criteria	Description	Marks
1	BOT Model Working Experience	Experience of running cafeteria/food services on Build-Operate-Transfer (BOT) model	30 Marks
2	Public Sector Documented Experience	Experience with government / public institutions, especially with minimum 3 public sector universities , with verifiable documents	20 Marks
3	Financial Capacity	Based on audited financials / bank statements	20 Marks
3.a		— PKR 150 million & above	20 Marks
3.b		— PKR 100–150 million	15 Marks
3.c		— PKR 50–100 million	5 Marks

B. Financial Proposal Evaluation (30 Marks)

Difference from Lowest Quote	Percentage Score	Marks (Out of 30)
Equal to lowest quote (L1)	100%	30 Marks
PKR 5–10 million above L1	70%	21 Marks
PKR 10–15 million above L1	50%	15 Marks
PKR 15–20 million above L1	20%	6 Marks
More than 20 million above L1	0%	0 Marks

NOTE. Passing marks in technical criteria is 50. The financial quotes of technically qualified bidders will be considered for RFP and further financial evaluation.

7. Disclaimer

This EOI is not a Request for Proposal (RFP). The Information Technology University of the Punjab, Lahore reserves the right to accept or reject any or all EOIs on technical grounds, to annul or suspend the process, without incurring any liability or without giving any justification. The Request for Proposal (RFP) will only be issued to the vendors whose EOI is accepted by the University.