



## FEE REFUND FORM

### (Upon Degree Completion- Security Refund)

- This form must be completed and returned to the office by the student claiming fee refunds. Incomplete forms will not be processed.

APPLICANT'S INFORMATION			
Student Name			
Father's Name			
Beneficiary Name/ Account Title			
Program		Contact No.	
Student ID/Reg. #		Email ID	
Address			

#### REASON(S) FOR REFUND

☐ Security Fee Refund (Upon Degree Completion) ☐ Any Other Reason \_\_\_\_\_

#### UNDERTAKING

We know and understand the refund rules of ITU and agree to abide by them. We understand that the refund will be made after processing the application and a cheque will be issued in favor of the Parent/Guardian mentioned in the Admission form. We agree to the conditions of this refund and declare that the information declared on this form is complete and correct.

Student's Signature

Date of Application Submission

Parent/Guardian's Signature

#### Compulsory Encl:

**A copy** of the following documents is to be attached; otherwise, the application would not be processed

- Clearance form
- CNIC/Form-B (Father/Guardian + student)
- Paid fee Voucher

#### OFFICE USE ONLY

Remarks (if any):

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