Information Technology University (ITU)

Project Based Contractual Positions

Information Technology University requires the services of Qualified, Energetic & Self-motivated candidates for the following positions on a purely contract basis. The duration of the contract will be till the gestation period (i.e. 30th June, 2026), and may be extended further.

Sr. No.	Name of Post	No. of Posts	Age Limit	Qualification
1	Assistant Director P&D/Program Officer (PPS-7)	3	25-50	Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.
2	Office Assistant (PPS-6)	3	20-50	Graduate from an institution or a university recognized by Higher Education Commission with two years of experience.
3	Field Assistant (PPS-5)	1	20-50	Three Years of field Experience of establishment of Campus / Labs and other facilities in educational institutions along with coordination with Govt Offices / Departments. Secondary School Certificate.
4	Laboratory Assistant / Technician / (PPS-5)	3	20-50	Three Years diploma or equivalent qualification with three years of field experience.
5	Contingent Paid Staff	Multiple	18 and above	Literate or skilled / semi-skilled / un-skilled worker.

Applications Deadline: 20th November, 2025

<u>Instructions:</u> To apply, please visit http://jobs.itu.edu.pk

- 1. Candidates are advised to read all terms, conditions and instructions carefully in order to submit their applications complete in all respects.
- 2. The University reserves the rights to decrease the number of positions at the time of hiring or cancel/reject/withhold the appointment against any advertised post, without assigning any reason. The post will be filled on open merit basis. ITU is an equal opportunity employer and follows all the quota set by the Government.
- 3. Candidates will not be allowed to apply after Closing Date fixed for receipt of applications, in any case.
- **4.** Apply online (Applications other than online except for the Contingent Paid Staff will not be accepted by the University). The Contingent Paid staff shall submit their applications physically, through post or by hand to the ITU, HR Department, 6th Floor, Arfa Software Technology Park, Ferozepur Road, Lahore.
- 5. Once the online application is complete, please print the application and send with attested copies of Degrees, Detailed Marks Certificates, Experience Certificates, documents, CNIC, Domicile, Recent Passport Size Photograph, CV, and any other relevant document to the HR Department, 6th Floor, ITU Arfa Software Technology Park, Ferozepur Road, Lahore. Foreign Degree holders will have to provide equivalence certificate issued by the HEC, Pakistan. The onus/responsibility of correctness of the given data in the online application will rest absolutely on the candidate. Incomplete application in any respect will not be entertained.
- **6.** The name of the post being applied for must be clearly mentioned on the top right corner of the envelope.
- 7. Application dossier must reach on or before the due date. Applications after the deadline shall be rejected and no claim shall be acceptable in such case. Incomplete applications or applications received after deadline will not be accepted/considered.
- **8.** Candidates presently working in Government, Semi Government, Autonomous bodies shall submit No Objection Certificate (NOC).
- **9.** Only eligible candidates will be invited for written/screening test, where required, and only shortlisted candidates will be invited for interview. No TA/DA will be admissible for the test/ interview.