



Information Technology University Career Opportunities

Information Technology University of the Punjab requires the services of Qualified, Energetic & Self-motivated candidates on Contract basis for the following position.

Applications are invited for the following positions from candidates who meet the specified criteria.

Position	Director Planning and Development (1)	BPS-19/Lump-sum Age Limit: 55 Years
Qualification	Must have Master's Degree (First Class) or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	At least eight (08) years of relevant experience from a reputed university or institution.	
Position	Director Academics (1)	BPS-19/Lump-sum Age Limit: 55 Years
Qualification	Must have Master's Degree (First Class) or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	At least eight (08) years of relevant experience from a reputed university or institution.	
Position	Director Purchase (1)	BPS-19/Lump-sum Age Limit: 55 Years
Qualification	Must have Master's Degree (First Class) or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	At least eight (08) years of relevant experience from a reputed university or institution.	
Position	Director Quality Enhancement Cell (1)	BPS-19/Lump-sum Age Limit: 55 Years
Qualification	Must have Master's Degree (First Class) or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	At least eight (08) years of relevant experience from a reputed university or institution.	
Position	Personal Staff Officer - PSO (1)	BPS-18/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	At least five (05) years of relevant experience from a reputed university or institution.	
Position	Internal Audit Officer (1)	BPS-18/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	At least five (05) years of relevant experience from a reputed university or institution.	

Position	Program Manager (5)	BPS-18/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by HEC.	
Experience	At least five (5) years of relevant experience from a reputed university or institution and must have good communication skills.	
Position	Coordinator Academics (2)	BPS-18/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by HEC.	
Experience	At least five (5) years of relevant experience from a reputed university or institution.	
Position	Departmental Coordinator (1)	BPS-18/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by HEC.	
Experience	At least five (5) years of relevant experience from a reputed university or institution.	
Position	Assistant Treasurer (1)	BPS-17/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education from an institution or a University recognized by Higher Education Commission.	
Experience	Experience in the relevant field is preferable.	
Position	Graphic Designer (1)	BPS-17/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	Experience in the relevant field is preferable.	
Position	Program Officer (8)	BPS-17/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	Relevant experience in the field of policies, contracts, legal services, tech transfer/IP, and accounts is preferable.	
Position	Hardware Supervisor (1)	BPS-17/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	Experience in the relevant field of electrical system installation is preferable.	
Position	Transmission Engineer (1)	BPS-17/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission.	
Experience	Experience in the relevant field is preferable.	

Position	Research Assistant/Associate (Multiple Positions)	BPS-17/Lump-sum Age Limit: 45 Years
Qualification	Must have Master's Degree or equivalent degree awarded after sixteen years of education or an equivalent recognized degree from an institution or a University recognized by HEC.	
Experience	Experience in the relevant field is preferable.	
Position	Accountant (2)	BPS-16/Lump-sum Age Limit: 45 Years
Qualification	Must have Graduated from an institution or a University recognized by HEC	
Experience	Experience in the relevant field is preferable.	
Position	Translator (1)	BPS-16/Lump-sum Age Limit: 45 Years
Qualification	Must have Graduated from an institution or a University recognized by HEC	
Experience	At least two (02) years of experience in the relevant field.	
Position	Personal Assistant (1) Against Disabled Quota	BPS-14/Lump-sum Age Limit: 45 Years
Qualification	Must have Graduated from an institution or a University recognized by HEC	
Experience	At least two (2) years of experience in office administration.	
Position	Composer (4)	BPS-12/Lump-sum Age Limit: 45 Years
Qualification	Must have Higher Secondary School Certificate from a recognized Board and one year diploma in Computer Science from Board of Technical Education or any other recognized institution.	
Experience	Experience in the relevant field is preferable.	
Position	Driver (2)	BPS-06/Lump-sum Age Limit: 45 Years
Qualification	Literate with valid L.T.V license.	
Experience	At least three (03) years of experience in the relevant field.	
Position	Lab Attendant (1)	BPS-05/Lump-sum Age Limit: 45 Years
Qualification	Must have Secondary School Certificate from a recognized Board with Science.	
Experience	Experience in the relevant field is preferable.	
Position	Office Attendant (4)	BPS-02/Lump-sum Age Limit: 45 Years
Qualification	Must be Literate.	
Experience	Experience in the relevant field is preferable.	

Application Deadline: 15 days from first publication of the Ad

- 1.** Please visit <http://jobs.itu.edu.pk> and fill out the job application form for the posts of BPS 12-19 (**except for Personal Assistant**). Only applications received online will be considered for employment. (Applications submitted through post, courier, fax, walk-in or any other means will not be entertained).
- 2.** Applications for Posts of “**Personal Assistant (with disability certificate), Driver, Lab Attendant and Office Attendant**” should be sent along with updated resume/CV, CNIC via post to, **P.O Box # 10260, GPO, Lahore** (with position name clearly mentioned on the envelope).
- 3.** The University reserves the rights to cancel/reject/withhold the appointment against any advertised post, consider any applicant for appointment in a lower grade or any other position, without assigning any reason.
- 4.** Candidates in government / semi-government service should apply through proper channel.
- 5.** Only short-listed candidates will be contacted for interview.
- 6.** ITU is an equal opportunity employer.