



# INFORMATION TECHNOLOGY UNIVERSITY (ITU)

## INDIVIDUAL CONSULTANT REQUIRED

Applications are invited for the following consultancy from Individuals who meet the specified criteria:

Sr. No.	Position	No. of Individuals	Qualification & Experience
1.	<b>Consultant (For Project Accounts)</b>	01	<ul style="list-style-type: none"><li>• Bachelor degree in either Accounting, Finance or Economics equivalent.</li><li>• At least 5 years working experience in Accounting and Finance, preferably in Government organizations.</li><li>• Familiar with Accounting software and Punjab Government's Financial and Procurement Rules.</li><li>• English reading, writing and speaking skills (strongly desirable).</li></ul>

1. The above required consultant shall be engaged for short term consultancy by following Punjab Procurement Rules, 2014.
2. Detailed Terms of Reference (TORs) can be viewed on the website [www.itu.edu.pk](http://www.itu.edu.pk).
3. The duration of the consultancy engagement is six (6) months.
4. Incomplete/pruned (having cutting) / unsigned/ application based on incorrect information received after due date shall be rejected.
5. Only shortlisted individuals will be called for interview.
6. Application along with the attested credentials must reach in the Procurement Wing of ITU (6<sup>th</sup> Floor, Arfa Software Technology Park, 346-B Ferozpur Road, Lahore) before **08/12/2020**.
7. Only those Individuals having degrees from HEC recognized university/ college/ institute or well reputed foreign university recognized by HEC shall be considered.
8. No TA/DA shall be admissible when called for interview or joining the service.
9. The date and time for interview will be communicated through a phone call.

### **PURCHASE OFFICER**

### **INFORMATION TECHNOLOGY UNIVERSITY (ITU)**

6<sup>th</sup> Floor, Arfa Software Technology Park, 346-B, Ferozpur Road, Lahore.

Phone: (042) 111-111-488

Web: [www.itu.edu.pk](http://www.itu.edu.pk)